

Monti Reid Tanner

| *curriculum vitae* |

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| education |

University of Lethbridge	July 2009 — May 2012
Master of Education	
Capstone: Teaching and Learning Online: Supporting Teachers in K-12 Education	
University of Lethbridge	September 2000 — June 2003
Bachelor of Arts (English)	With Distinction
Bachelor of Education	With Distinction
Mount Royal College	September 1998 — April 2000
Two years of Pre-Education	
Central Memorial High School	September 1996 — June 1998
Grade 12 with a High School Diploma — French Immersion	

| presentation & publication experience |

Teaching & Learning Online	Ongoing - online
www.teachingandlearningonline.com	
Resources for face-to-face, blended and online K-12 environments	
Capstone Paper & Presentation	May 2012
University of Lethbridge	
Lethbridge, AB	
Presentation of Capstone: “Teaching and Learning Online”	
Calgary City Teachers’ Convention	February 2012
CCTC	
Calgary, AB	
Desire2Learn about D2L: Half-Day Workshop	
ATLE 2011: Any[^]3: Anytime, Anyplace, Anywhere	November 2011
ATLE	
Red Deer, AB	
Teaching & Learning Online: Tools and Resources	

Global TV Segment Global Canada Calgary, AB “Educators encouraging students to use technology responsibly”	September 2011
21st Century Education: The Evolution of Learning University of Calgary Calgary, AB Teaching & Learning Online: Overview for Pre-Service Teachers	March 2011
Calgary City Teachers’ Convention CCTC Calgary, AB Desire2Learn about D2L: Overview and Orientation	February 2011
PSI Technology Conference University of Lethbridge Lethbridge, AB TeachAnyWare: Online Distributed Learning	November 2010
ADETA Conference ADETA Calgary, AB Teachers Taking The Wheel: Embedded Models of Professional Development	March 2009
AISI Conference AIS Edmonton, AB Partnerships That Impact Student Learning: A Review of At-Risk Students in South Calgary	February 2008

| education experience |

- CBe-learn | Career & Technology Centre | Homeschool** September 2010 — Present
Assistant Principal
- Assistant Principal for four distinct programs: Online Sr. High, Online Jr. High, Career & Technology Centre and CBE Homeschooling, including all administrative and instructional leadership duties
 - Manage a diverse teaching, instructional and support staff across four programs and three separate locations within the Calgary Board of Education
 - Act as systemic liaison between school programs and the Calgary Board of Education information technology service unit, Learning Innovation
 - Key communicator for all internal/external communication among all four programs
 - Project lead for a number of systemic programs, including TurnItIn integration tool; Teachers’ Convention Exploration Centre; COM1255 e-learn and Learning Management Systems.
- CBe-learn | Curriculum and Learning Technologies** August 2008 — September 2010
Learning Leader
- Accepted Learning Leader position in addition to regular CBe-learn teaching duties
 - Provided specific and general assistance to teachers and administrators, online and face to face

- Collaborated and communicated with other Learning Leaders throughout the CBE
- Worked with a diverse group of teachers and learners, providing Professional Development in a variety of areas, focused on Distributed Learning and Online Teaching
- Continued to work as an online instructor (English 30-1), content developer and as Technical and Instructional Support for an entire online community
- Developed curriculum for COM1255: e-learn and Learning Management Systems, adopted by the school board as introduction for all online students

CBe-learn
Teacher

March 2006 — September 2010

- Specialized in English 30-1 in an online setting, with a focus on Reading Comprehension, Test Taking Skills, Diploma Preparation and learning strategies
- Taught multiple subjects at different levels: CALM, CTS, English, Phys Ed, Psychology, Science, Social Studies, Sociology.
- Developed course content for courses, including CALM, Psychology and English Language Arts at 10, 20 and 30 level
- Actively participate in ELA 30-1 Diploma Marking for Alberta Education
- Collaborate with other educators face-to-face and online to enhance student learning and success

Calgary Board of Education
Substitute Teacher

February 2006 — March 2006

- Acted as a replacement teacher for the public school system, covering teacher absences due to illness, school trips or personal development seminars.
- Taught Kindergarten to Grade 6, including all core curricular subjects and Physical Education in a diverse variety of schools across the city.
- Special classes instructed include Elementary Music and Secondary Music / Band.
- Quickly established myself as a welcome member of schools' staffs, being invited to special functions and field-trips.

| awards & certificates |

Royal Conservatory of Music
Speech Arts
| Grade 10 Certificate

October 2000

Honourable Mention
Academic English Essay
| "A Pair So Famous" (Antony and Cleopatra)

June 2000

| related experience |

Sylvan Learning Centre
Instructor | Lead Teacher

December 2008 – June 2009

- Provided direct instruction for individuals and small groups of students K-12
- Provided individual skill and knowledge assessments to new students
- Planned out personalized learner pathways

Convergys Customer Management Canada
Team Leader | Floor Manager

July 2004 — December 2005

- Took complete responsibility for a diverse team of technical support agents and fostered their individual and team development through personalized and group coaching
- Tracked, documented and managed agents' attendance, quality and productivity through the use of established guidelines to ensure all Client-based metrics were being met
- Member of the Manager on Duty (MOD) team, ensuring the successful daily operations of the 300-seat production floor by continually adapting to daily variables
- Facilitated communication between all levels of staff, including phone staff, floor support and Upper Management through descriptive reporting and print, verbal and electronic communication
- Acted as point of contact for my production team to reduce client-impacting invalid ticket production, documentation through electronic databases, and providing feedback to all agents
- Participated in management-lead project by creating a detailed action plan to increase accurate reporting of business trends that was followed by all other Team Leaders

Convergys Customer Management Canada
Customer Service Agent

January 2004 — July 2004

- Provided technical support for High-Speed Internet connectivity in an incoming call centre
- Resolved subscriber issues while remaining at or above expectations for quality and productivity

Western Wats Canada
Quality Monitor | Supervisor

June 2003 — October 2003

- Trained and supervised staff in an outgoing market-research based call centre
- Responsible for monitoring employee calls to ensure the client's quality standards were consistently met, tracking and providing detailed feedback to employees when necessary
- Developed and implemented a new training matrix that was later used across other sites

International Call Centre
Educational Consultant

June 2001 — August 2001

- Communicated with current and prospective students and parents on the telephone
- Made initial assessments and provided accurate solutions to students' individual needs
- Scheduled appointments across various sites and followed up with Directors as needed

Sylvan Learning Centre
Instructional | Administrative Assistant

February 1999 — August 2000
May 2001 — August 2001

- Collaborated in a working office and non-traditional instructional environment
- Assisted with tutoring, mentoring, assessing and marking as required
- Worked efficiently with Centre Director to schedule appropriate staff and students

MidSun Kumon
Instructor

March 1999 — August 1999

- Instructed small groups of students to increase their proficiency in English writing, reading and comprehension skills through prescribed individual curriculum
- Graded, documented and provided feedback to students on weekly assignments

Magrath Elementary
Grade 5 Intern Teacher

January — April 2003

- Assumed total responsibility for two Grade 5 classes in various subjects for four months
- Subjects taught included: Social Studies, Health, P.E., Art and Reader's Theatre

Hamilton Jr. High
Grade 8/9 Student Teacher

March — April 2002

- Taught Grade 8 and 9 specific classes for six consecutive weeks
- Subjects taught included: English Language Arts 8 and 9; assisted with Art and Special Projects

Hazel Cameron Elementary School
Grade 5 Student Teacher

November — December 2000

- Collaborated with multiple teachers in a team-teaching environment for five consecutive weeks
- Subjects taught included: English, Reading, Writing and Math; assisted with Social, Music and P.E.

Elboya Elementary & Jr. High
Grades 1-9 Volunteer Assistant

September 1998 — June 2000

- Assisted and instructed students of various abilities in multiple subjects over a two-year period
- Subjects taught included: Reading, Special Projects, Spelling; assisted with Social, Science and Math